

Waikato Karamu Trust

Grant Application Pack 2026

About The Trust

The Waikato Karamu Trust was established in 1994 and is registered as a charitable trust. Its purpose is to expend monies where needed for the health, education and welfare of those in need — providing support, monies, assistance and services to persons in need by reason of age, infirmity, disablement, poverty or social and economic circumstances.

Applicants must be located within the Waikato Regional Council boundary area.

Applications Open 1 June 2026	Applications Close 31 July 2026	Decision By 20 October 2026
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Grants are generally limited to \$5,000. The Trustees may, at their absolute discretion, approve a higher amount in exceptional circumstances.

Successful applicants will receive payment by Direct Credit by end of October 2026.

Decisions of the Trustees on grant applications are final, and the Trust is not required to provide reasons for its decisions. This does not limit any rights an applicant may have under the Privacy Act 2020 or any other applicable law.

Enquiries & Return Address

Waikato Karamu Trust

C/- Barraclough & Associates

Chartered Accountants

P O Box 549

Hamilton

Email: fiesta4young@hotmail.com

Criteria and Expectations

Only not-for-profit groups, clubs or organisations can apply for funding and must be providing a local community or welfare service for the benefit of the wider Waikato Region, i.e. not a private club or business.

Failure to return an Accountability Form may jeopardise any future funding your organisation applies for.

Grants cannot be applied for:

- Expenses or events that have already happened (retrospective)
- Lobby Groups or Action/Pressure Groups
- Personal or Commercial gain
- Professional Sport
- Groups, clubs or organisations that have no base in the Waikato Region

Important Information

- **Incomplete or applications that do not meet ALL criteria will not be considered.**
- Attach a copy of the group/organisation's most current Bank Statement, a Profit and Loss Statement and Balance Sheet. Please indicate if any accumulated funds are tagged for a specific purpose, e.g. building fund. Applications without these financial records attached will not be considered. Bank statements and financial accounts will be kept confidential.
- Attach a copy of the budget you are seeking funding for (this may include quotes for equipment, works or services).
- Personal information provided in this application will be collected and used in accordance with the Privacy Act 2020. Please refer to the Privacy Act Declaration in Section 5 of this application form for full details.
- On completion of your project or activity, an Accountability Form (showing proof the money was spent for the purpose for which it was granted) must be completed and supplied within 60 days of event. Failure to do so may jeopardise any future funding applications.
- Waikato Karamu Trust is not registered for GST therefore, any amounts should be requested exclusive of GST.

Please note: As a general rule, the Trust does not fund capital works/assets, general wages, or repairs and maintenance.

Waikato Karamu Trust — Application Form 2026

Applications Open 1 June 2026 | Close 31 July 2026

Section 1 — Your Details

Full Legal Name (as on bank account):	
Common Use Name (if different):	
Phone:	
Email:	

Is your organisation (please tick where relevant):

- Charitable Trust
- Incorporated Society
- Other

Charities Services
Registration No.:

- Attach a copy of a Bank-encoded deposit slip or a bank-verified statement
(Bank Name, Account Name and Account Number)
- An annualised Profit and Loss Statement
- An annualised Balance Sheet.
- Please indicate if any accumulated funds are tagged for a specific purpose, e.g. building fund.

Tagged Funds

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Declaration

Does any member of your organisation have a relationship with a Trustee of the Waikato Karamu Trust? (Yes/No). If yes, please disclose

Trustee

Relationship

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct. We understand that we may be contacted during the day if clarification of information is required.

Name of Principal Contact:	
Position:	
Phone:	
Email:	
Signature:	
Date:	

Section 2 — What Are You Applying For?

Amount requested: \$ _____

Please describe fully what you / your organisation wants funding for and why funding assistance is required (Attach separately – maximum 500 words).

What is the proposed activity/project that you are applying for funding?

How many people will your project benefit, and how will it benefit them?

How will your project/activity contribute to the health, education, welfare, or wellbeing of persons or communities in need within the Waikato region?

What other funding sources, if any, have you got to help with this activity/project? (e.g. fundraising, sponsorship or grants)

Attach a copy of the budget for your proposal and any quotes obtained

Section 3 — Project Costs

Are you able to contribute funds? YES / NO

Other sources of income:

List all eligible costs below. If you are contributing, indicate the source and amount.

Item / Description	Cost (\$)	Contribution source	Amount (\$)
TOTALS	(a) \$		(b) \$

- I/We confirm that if we receive funding from another source for the same project requested in this application, we will notify the Waikato Karamu Trust immediately to discuss a return or a reallocation of funds.

Section 4 — Organisation Background

What is your chief source of income? (e.g. membership subs, fundraising, entry fees, sponsorship)

List all financial assistance your organisation has received over the last three years from the Waikato Karamu Trust:

Purpose	Amount (\$)	Year

How long has your organisation been active in the Waikato region? _____

Where is your group/club physically based? _____

Where are the people based that will benefit from your services/activity?

How many members in your organisation (including volunteers)? _____

What is your group's core purpose and vision?

Section 5 — Privacy Act Declaration

Privacy Act 2020 Statement

The Waikato Karamu Trust collects personal information in this application form for the purpose of assessing and administering grant applications, including verifying information and contacting applicants.

The intended recipients of this information are the Trustees of the Waikato Karamu Trust and any authorised advisors or referees involved in the assessment process.

Providing the requested information is voluntary. However, if you do not provide all information requested, your application may not be able to be fully considered.

The information you provide will be held securely by the Waikato Karamu Trust and may be shared with third parties where necessary for the purpose of assessing this application (for example, referees or verification agencies).

Under the Privacy Act 2020, you have the right to access and request correction of your personal information. Requests can be made by contacting:

*Waikato Karamu Trust, C/O Barraclough & Associates
Chartered Accountants; P O Box 549; Hamilton.*

By signing this application, you authorise the Waikato Karamu Trust to use and disclose your information in accordance with this statement.

This declaration must be completed by the Applicant and returned with the Application Form.

Signed:

Date:

Name in Full (print):

Position:

Application Checklist

Before submitting your application, confirm you have included all of the following:

- Completed Application Form (all sections)
- Privacy Act Declaration — signed and dated
- Outline of project/service requiring funding, and an annualised Profit and Loss Statement
- Current Bank Statement (or Balance Sheet / Accounts)
- Attach a copy of a Bank-encoded deposit slip or a bank-verified statement
- An annualised Profit and Loss Statement
- An annualised Balance Sheet.

Return completed application to:

Email: : fiesta4young@hotmail.com

OR Post to: Waikato Karamu Trust, C/- Barraclough & Associates, Chartered Accountants, P O Box 549; Hamilton